

Dear Academic or Administrative department representative,

This year marks the 33rd year that ASUCI will publish and print UCI's award-winning yearbook -*UCI Anthology*. I want to thank you for helping to create this important historical record of life on campus through your past participation. It is our hope that you will continue your support by **reserving your page(s) in the yearbook Anthology 2009** publication by using the attached page reservation form.

Please note that page(s) reservations must be received in the ASUCI offices on or before the **deadline: Friday October 17th**. Upon receiving your page(s) reservation we will send you an invoice that you can use to pay by either PayQuest or with your Pal Card at UCItems.

Section Editors will work directly with you to collect your photos and written copy for your page(s). The Editors will then work with *Anthology* graphic staff to layout your page(s) and provide page proofs for you to edit and/or approve to print. Please contact the following Section Editors as appropriate:

Academic Departments: Michelle Tsai mctsai@uci.edu
Administrative Departments: Fanny Yu fanny@uci.edu

Please remember, space is limited in the Anthology and to produce a 350+ page yearbook requires adhering to deadlines. Page reservations will be honored on a first-come, first serve basis. We look forward to working with you again this year and thank you in advance for your generous support.

Respectfully,

Gemmo Casabar
Editor-in-Chief
gcasabar@uci.edu

Samantha Renzi
Editor-in-Chief
srenzi@uci.edu



The Anthology Yearbook is an undergraduate student project sponsored by the Associated Students, University of California, Irvine and UCI Student Affairs. *The Anthology* provides readers selective coverage of events, issues, and trends on the UCI campus each year. It is a historical record of campus activities, facts, figures, and accomplishments. Sections of the book are designed for graduation portraits, student life, clubs and organizations, Greek life, resident life, academics, administration, and athletics.

Anthology also sponsors the Grad Expo, Outstanding Professors Night, and Senior Portrait Sessions.

Submission Guidelines:

- When taking pictures, set your digital camera at the highest quality setting available. The larger the photos, the more pixels, the better the quality and resolution will be in the yearbook.
- If you wish to scan Photos, Save the images as TIFF or JPEG files (.tiff/.jpg) at a resolution of 300 dpi or higher.
- We prefer that you submit your images on a CD to the UCI Yearbook office. If this is not possible, emailed images may be accepted under certain conditions. Please email Michelle or Fanny for details.
- Upon request, Staff will arrange a photo session for your department. Contact Andrew Molyneux at amolyn@uci.edu.



Yearbook Page Reservation Form 2008-2009

Please circle

One page \$200	Two pages \$450 includes 1 yearbook	Four pages \$900 includes 2 yearbooks	Six pages \$1250 includes 3 yearbooks
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Please print

School/Department Name	Contact Name
Authorizing Party's Name	Contact Phone Number
Contact E-mail Address	

I acknowledge that the Yearbook Office reserves the right to edit or refuse all copy and photos. All sales are final and no refunds will be given. All pages will be printed in black ink on white paper. An invoice will be sent to the school/department upon receipt of this Page Reservation Form and payment is due net 30 days.

Authorizing Signature _____

Please return this form to : ASUCI/Anthology Yearbook
 G-244 Student Center
 Zot Code : 1375
 Fax: (949) 824-2010

Anthology Office Use Only

Page Reservation Form received date: Page Reservation Form confirmation date: Copy received date:	Photo date: Photo time: Photographer:	Photos, digital images received: Number of photos/digital images submitted by client: <input style="width: 50px;" type="text"/> Anthology photo session date: <input style="width: 50px;" type="text"/> Number of photos from Anthology photographer: <input style="width: 50px;" type="text"/>	Page Set Up: Page Number(s): <input style="width: 50px;" type="text"/> Layout Approved: <input style="width: 50px;" type="text"/> Proof Pages Edited and Signed: <input style="width: 50px;" type="text"/>
	# of Books delivered:	Editor's Notes:	